FEBRUARY

2 Accounting / Budget Managers Training
   Session 1
   Temple Mayor, Conrad Prebys Aztec Student Union, 12:30 p.m.-2 p.m.
   Opportunity to learn what is new when it comes to Accounting and Finance policies and procedures, as well as a review of any “hot topics” from the department.
   Attendees: Budget Managers

3 Accounting / Budget Managers Training
   Session 2
   Temple Mayor, Conrad Prebys Aztec Student Union, 10 a.m.-11:30 a.m.
   Opportunity to learn what is new when it comes to Accounting and Finance policies and procedures, as well as a review of any “hot topics” from the department.
   Attendees: Budget Managers

9 Office Supervisor / Payroll Liaison Training
   Presidental Suite, Conrad Prebys Aztec Student Union, 10 a.m.-12 p.m.
   Human Resources and Payroll review and provide training on any new labor laws, legislation, policies and procedures.
   Attendees: Office Supervisors / Payroll Liaisons & HR Team

21-24 NIRSA Conference
   National Harbor, MD
   Annual conference that brings together more than 3,000 campus recreation professionals to network, learn, collaborate, and grow in their field.
   Attendees: Recreation Staff

MARCH

18 Explore SDSU
   San Diego State University, 8 a.m.-2 p.m.
   Presentations, workshops and tours will be held for admitted and prospective students, parents, military students, veterans, and more — for attendees of all ages.
   Attendees: Full-Time & Part-Time Employees

18 The 13th Annual A is for Art Sneak Peak
   SDSU Children’s Center, 10:30 a.m.-2 p.m.
   A peak at the 11 paintings created by the children and their teachers. The event includes opportunity drawings, refreshments and entertainment for the children.
   Attendees: Full-Time & Part-Time Employees

19-23 ACUI Conference
   Philadelphia, PA
   College union and student activity professionals from hundreds of schools in seven countries come together to enrich themselves all through education, advocacy, and the delivery of services.
   Attendees: Student Union Staff

APRIL

20 Safety Committee Meeting
   Riverside, Conrad Prebys Aztec Student Union, 1 p.m.-2 p.m.
   Committee reviews current employee injuries, safety policies and facilitates open discussions that address and promote safe practices in the workplace.
   Attendees: Safety Committee

20 Aztec Achievement Awards
   Montezuma Hall, Conrad Prebys Aztec Student Union, 5 p.m.-7 p.m.
   The annual Aztec Achievement Awards recognizes excellence in the numerous contributions that students, faculty, staff and community partners make to the San Diego State University community.
   Attendees: Full-Time Employees

22 The 13 Annual A is for Art Exhibition
   Unique International Museum, 6 p.m.-7:30 p.m.
   The evening will include a live auction of 11 paintings created by the children, and their teachers, enjoy hors d'ceuvres, opportunity drawings, wine and live music.
   Attendees: Full-Time & Part-Time Employees

MAY

TBD End of Semester Events, Performance Awards & Scholarships Awarded
   A.S. Departments celebrate the staff and honor exceptional staff contributions through the awarding of Performance Awards and Scholarships.
   Attendees: A.S. Departments

TBD Summer Open Bowling
   Aztec Lanes, Conrad Prebys Aztec Student Union, 5 p.m.-7 p.m.
   May 31, June 14, 28, July 12
   A fun way to bond with coworkers and Campus Partners. Open to anyone who wants to show off their bowling skills and have some fun.
   Attendees: Full-Time & Part-Time Employees & Campus Partners

JUNE

26-29 California Higher Education Sustainability Conference
   UC Santa Barbara
   Conference that highlights cutting-edge research, curriculum development, operational programs, and community partnerships.
   Attendees: Full-Time & Part-Time Employees

JULY

6 Management Group Meets Executive Officers
   Council Chambers, Conrad Prebys Aztec Student Union, 10 a.m.-11:30 a.m.
   Opportunity for the newly elected 2017-2018 Executive Officers to meet A.S. Management Group.
   Attendees: Management Group & Executive Officers

12 Safe Zones Training
   Park Blvd., Conrad Prebys Aztec Student Union, 1 p.m.-4 p.m.
   A training program to promote campus safety and form communities that address and promote safe practices in the workplace.
   Attendees: Full-Time & Part-Time Employees

13 Office Supervisor / Payroll Liaison Training
   Presidental Suite, Conrad Prebys Aztec Student Union, 10 a.m.-12 p.m.
   Human Resources and Payroll review and provide training on any new labor laws, legislation, policies and procedures.
   Attendees: Office Supervisors / Payroll Liaisons & HR Team

20 Safety Committee Meeting
   Presidental Suite, Conrad Prebys Aztec Student Union, 1 p.m.-2 p.m.
   Committee reviews current employee injuries, safety policies and facilitates open discussions that address and promote safe practices in the workplace.
   Attendees: Safety Committee

AUGUST

7 End of Summer Celebration
   Aztec Lanes, Conrad Prebys Aztec Student Union, 4:30 p.m.-7:30 p.m.
   A time for staff to come together as we approach the end of summer for pizza, dessert, and free bowling.
   Attendees: Full-Time & Part-Time Employees & Campus Partners

7 IAVM Conference
   Nashville, TN
   The International Association of Venue Managers conference provides targeted education specifically for arena, stadium, convention center, performing arts, amphitheater/festival, and college/university venue professionals.
   Attendees: Visjus Arena Staff

7 Computer Roundtable Training
   Legacy Suite, Conrad Prebys Aztec Student Union, 10 a.m.-11 a.m.
   Annual ITS training to showcase current computing trends in A.S. and industry-wide. Emphasis is placed on security and providing best practices to keep users as secure as possible. ITS will also provide a sneak peek for new software and hardware that will be introduced to A.S. in the upcoming year.
   Attendees: Computer Roundtable Group

SEPTEMBER

21 State of A.S.
   Theatre, Conrad Prebys Aztec Student Union, 10:00 a.m.-11:30 a.m.
   An active shooter training program teaches students, staff and faculty simple techniques to increase one’s chances of survival in an active shooter or violent intruder event. The program utilizes five key components – Alert, Lockdown, Inform, Counter, and Escape – and encourages participants to take an active role in their own survival.
   Attendees: Full-Time & Part-Time Employees

29 A.L.I.C.E. Training
   Theatre, Conrad Prebys Aztec Student Union, 10:00 a.m.-11:30 a.m.
   An active shooter training program teaches students, staff and faculty simple techniques to increase one’s chances of survival in an active shooter or violent intruder event. The program utilizes five key components – Alert, Lockdown, Inform, Counter, and Escape – and encourages participants to take an active role in their own survival.
   Attendees: Full-Time & Part-Time Employees

OCTOBER

19 Great Shakeout
   A.S. Facilities, 10:19 a.m.
   The Great California ShakeOut is an annual opportunity to practice how to be safer during big earthquakes. “Drop, Cover and Hold On.”
   Attendees: Full-Time & Part-Time Employees, SDSU faculty, students and campus guests

19 Safety Committee Meeting
   Presidential Suite, Conrad Prebys Aztec Student Union, 1 p.m.-2 p.m.
   Committee reviews current employee injuries, safety policies and facilitates open discussions that address and promote safe practices in the workplace.
   Attendees: Safety Committee

20 The 15th Annual A.S. Chill Cook Off
   Scripps Cottage, 1 p.m.-2 p.m.
   A.S. employees are invited to share their best chili recipes. “taste, vote, and win for Cook-Off winners.
   Attendees: Full-Time & Part-Time Employees

NOVEMBER

1 Benefits Open Enrollment Meetings
   Temples Mayor, Conrad Prebys Aztec Student Union, 10 a.m.
   A.S. staff will choose from one of two general sessions and learn about health benefit plans and premiums for the coming year.
   Attendees: Full-Time & Part-Time Employees

14 A.S. Staff Awards Lunch
   Alumni Center, 11:30 a.m. - 1:00 p.m.
   Annual celebration honoring A.S. employees with 10, 15, 20, 25, 30, 35+ years of service.
   Attendees: Full-Time Employees

17 University Staff Awards Lunch
   Montezuma Hall, Conrad Prebys Aztec Student Union, Time TBD
   University A.S. staff are honored and awarded for their 10, 15, 20, 25, 30, 35+ years of service.
   Attendees: Full-Time Employees

DECEMBER

5 A.S. Holiday Party
   Location TBD, 9:00 a.m. - 9:00 a.m.
   Annual Holiday Party for staff to come together and celebrate the holidays.
   Attendees: Full-Time Employees

TBD End of Semester Events, Performance Awards & Scholarships Awarded
   A.S. Departments celebrate their staff and honor exceptional staff contributions through the awarding of Performance Awards and Scholarships.
   Attendees: A.S. Departments

= indicates an Employee Relations event