



**SAN DIEGO STATE UNIVERSITY**  
**Associated Business Student Council**  
**2013-2014**  
**Outstanding Organization Award**

The Outstanding Organization Award is presented to a student organization that has excelled in three different areas: **Membership Development, Organization Management, and External Relations**. The award will be presented at the **College of Business Achievement Awards Ceremony** on **Tuesday, April 29<sup>th</sup>, 2014**.

All applications must be completed according to the following instructions:

- All attachments must be typed
- Include only activities between August 2013 and May 2014
- Label each attachment with section name and number
- Submit your application to the Business Advising Center (**EBA 448**) by **Monday, March 3rd to Christine Probett before 5pm**.
- If chosen, please be available for interviews on Friday March 2<sup>1st</sup>.



# CHECK LIST

## I. MEMBERSHIP DEVELOPMENT

### A. **Organizational Goals**

Statement of the Organization Goals

### B. **Contributions of the Organization to the Members**

Educational and Professional Development

Professional Events

Organization's Faculty Advisor Letter

## II. ORGANIZATION MANAGEMENT

### A. **Organization Attendance**

Attendance to ABSC Events

### B. **Financial Management**

Allocation of AS Dollars, IRA and Finance Board Funds

Fundraising Events and Monetary Donations.

## III. EXTERNAL RELATIONS

### A. **Campus Involvement**

Campus Activities

Joint Events with other SDSU Student Organizations

### B. **Alumni Relations**

Description of the Organization Relationship with Alumni

Alumni Events

### C. **Community Service**

Community Service Events

Philanthropic Donations made by the Organization

I. MEMBERSHIP DEVELOPMENT

**A. Organizational Goals**

1. *Statement of the Organization Goals.* Description of the goals and mission statement of the organization during the academic year 2012-13.

**B. Contribution of the Organization to the Members**

1. *Educational and Professional Development.* Brief statement of how the organization contributes to the educational and professional development of its members.
2. *Professional Events.* Description of all the professional events held by the organization during the academic year. Please include the dates in which the event(s) were held.
3. *Organization's Faculty Advisor Letter.* Written letter from the organization's advisor describing the role and involvement of the advisor within the organization.

II. ORGANIZATION MANAGEMENT

**A. Organization Attendance**

1. *Attendance to ABSC Events.* Description of the organization participation at ABSC sponsored events.

**B. Financial Management**

1. *Allocation of AS Dollars, IRA and Finance Board Funds.* Description of how your organization spent their IRA funds, AS Dollars and Finance Board funds during the academic year 2013-14.
2. *Fundraiser Events and Monetary Donations.* List and describe all fundraiser events held by the organization and monetary donations received during the academic year of 2013-14.

III. EXTERNAL RELATIONS

**D. Campus Involvement**

1. *Campus Activities.* List and describe all campus activities the organization participated during the academic year 2013-14. Please include dates and location for each event listed.
2. *Joint Events with other SDSU Organizations.* List and describe all joint events with other SDSU organizations during the academic year 2013-14. Please specify what kind of event your organization participated in and include dates and location for each event listed.

**C. Alumni Relations**

1. *Description of the Organization Relationship with Alumni.* Provide a brief statement of how the organization promotes and develops educational and professional relationships with alumni of the organization
2. *Alumni Events.* List and describe the events with alumni from the organization during the academic year 2013-14. Please include dates and location for each event listed.

**D. Community Service**

1. *Community Service Events.* List and describe all community service events during the academic year 2013-14. Please include dates and location for each event listed.
2. *Philanthropic Donations made by the Organization.* List and describe all the philanthropic donations (time or money) made by the organization.