



## 2017 FT HOLIDAY SCHEDULE

	A.S. Holidays Observed	Date Observed
1	New Year's Day	Monday, January 2, 2017
2	Martin Luther King Day	Monday, January 16, 2017
3	Cesar Chavez Day	Friday, March 31, 2017
4	Memorial Day	Monday, May 29, 2017
5	Independence Day	Tuesday, July 4, 2017
6	Labor Day	Monday, September 4, 2017
7	Veteran's Day	Friday, November 10, 2017
8	Thanksgiving Day	Thursday, November 23, 2017
9	Day after Thanksgiving	Friday, November 24, 2017
10	Christmas Eve	Monday, December 25, 2017
11	Christmas Day	Tuesday, December 26, 2017
12	Winter Break Holiday 1	Wednesday, December 27, 2017
13	Winter Break Holiday 2	Thursday, December 28, 2017
14	New Year's Eve	Friday, December 29, 2017

### A.S. Holiday Observance Policy for holidays that fall on a weekend day

- ☞ If a holiday falls on a Saturday: The holiday will be observed the preceding Friday.
- ☞ If a holiday falls on a Sunday: The holiday will be observed the following Monday.

#### A.S. Holiday Schedule

- ☞ The annual A.S. Holiday Schedule will be published on the A.S. website.
- ☞ Holiday observance reminder will be sent to full time staff via email.

#### A.S. Holiday Pay

- ☞ Non-Worked Holiday Pay: Eligible full time employees will receive up to eight hours of holiday pay.
- ☞ Worked Holiday Pay: Employees will receive up to eight hours of holiday pay plus the corresponding pay for all hours worked.

## 2018 FT HOLIDAY SCHEDULE

	A.S. Holidays Observed	Date Observed
1	New Year's Day	Monday, January 1, 2018