

# Campus Safety Resource Guide

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# Reporting Tools

## EMERGENCIES

- During emergencies, dial 9-1-1 or use any [emergency blue light phone](#) located throughout campus.
- If you are unable to call, text to 9-1-1 is available in San Diego County and Imperial County.

## NON-EMERGENCIES

- During non-emergencies while on campus, call (619) 594-1991 and select 1 to speak with a police dispatcher.
- During non-emergencies while in areas adjacent to the SDSU San Diego Campus, contact the San Diego Police Department by calling (619) 531-2000.

## REPORT A TIP

- Report a tip by emailing [police@sdsu.edu](mailto:police@sdsu.edu).
- You can also report a tip through the [SDSU Safe App](#), a new, free phone-based app designed to address and promote personal safety both on and off campus. You may choose to report a tip anonymously.

# Safety Tips

## PERSONAL SAFETY

- Walk with friends and known classmates.
- Use busier, well-lit walkways when traveling at night.
- Avoid listening to loud music when walking alone.
- Share your location with a trusted friend
  - SDSU Safe App: "Friend Walk" feature
- Think about your safety wherever you go and avoid situations that could put you in danger.
- When using your phone, remember to pay attention to your surroundings.
- Be familiar with where the [emergency blue light phones](#) are located around campus.



- Know multiple ways to get to and leave frequently visited areas of campus.
- Email [cro.pd@sdsu.edu](mailto:cro.pd@sdsu.edu) to enroll in an upcoming Personal Safety and Awareness workshop.

## ATTENDING EVENTS AND ACTIVITIES

- Be cautious about the gatherings you attend, keeping safety your top priority.
- Share your location with others and check in with your friends. Being aware of your surroundings and being capable of watching out for others requires a clear mind.
- Don't advertise parties or gatherings on public websites or social media platforms.
- Place all valuables in a secure, out-of-sight location before any event in which you invite people to your home. If your bedroom door has a key, lock the room before the event and check to verify it is still locked throughout the event.
- Avoid bringing strangers to university-sanctioned events with you as your guest. These events are designed for students and their friends, not members of the general public.
- Don't allow strangers to enter your events or parties.
- If you are of legal drinking age and choose to consume alcohol, have a plan for a sober ride home, ensure that you stay with trusted friends, and moderate your drinking over time and with non-alcoholic beverages and food.
- SDSU has an [Amnesty Policy](#) (for individual students) and a [Good Samaritan Policy](#) (for Recognized Student Organizations). Generally, these policies outline that those needing assistance and the students and organizations who call for help will not be sanctioned for violations of the Student Code of Conduct and the Student Organization Code of Conduct related to the incident. Don't ever worry about getting in trouble if you or a friend needs help.

## SAFETY AT HOME

- Residential Facilities
  - Do not allow people into the residential community if you do not know them. If an unfamiliar person requests access or attempts to tailgate behind you, please immediately notify a staff member or contact the San Diego State University Police Department (UPD).



- Keep all exterior doors and gates closed and unpropped. If you see a propped door, please close it and report it to your front desk immediately.
- Properly secure your belongings by locking your doors and windows. If your bedroom door has a key, lock the room before leaving. Bring personal items to your room when leaving community spaces, such as study lounges.
- Resident Advisers and Community Assistants are on duty daily from 7 p.m. to 7 a.m. and can be contacted through your community front desk to address any of your concerns.
- Please make sure you report any concerning activity and follow all safety protocols outlined in the [Guide to Community Living](#) that are in place in the residential communities. You can contact the University Police Department by calling (619) 594-1991 and selecting 1 to speak with a dispatcher.
- General Home Safety
  - Keep your doors and windows locked, especially when you are not home or asleep.
  - Get to know your neighbors, and watch out for each other.
  - Secure valuables in out-of-sight locations.
  - Avoid hiding a spare key under your welcome mat.
  - Limit what information you share about your residence on social media platforms.
  - Report any concerning behavior by contacting the police.

## VEHICLE BURGLARY PREVENTION

- Avoid leaving valuable items in your vehicle. If items must be left in the vehicle, secure the items out of sight before arriving at your destination.
- Always leave your vehicle with the windows closed and doors locked, even if you will only be gone for a short time.
- If you can, park in busier areas of parking facilities.
- Always lock your doors and windows.

## BIKE THEFT PREVENTION

- Always secure your bike when left unattended.
- Use a quality lock to secure your bike.



- Avoid using cable locks
- Get a free U-Lock when you register your bike with UPD, while supplies last

## CONDUCTING SALES WITH STRANGERS

- Conduct the sale or purchase in a well-lit and busy public area.
- Consider having the other party meet you at the University Police Department and conduct the sale near the front entrance.
- For transactions of higher-value items, consider bringing a friend.

## Safety Scenario Guide

### MEDICAL EMERGENCY

- Call 9-1-1 and describe the nature of your medical problem and campus location.
- If you have been trained, quickly:
  - Control serious bleeding by applying direct pressure on the wound.
  - Begin CPR if the victim is not breathing.
  - If an automated external defibrillator (AED) is available, turn it on and follow the instructions.
  - Remain with the injured person until help arrives.

### FIRE

- During a fire,
  - Activate the fire alarm using a manual pull station.
  - Evacuate the building using the nearest exit or stairwell.
  - Avoid elevators.
  - Call 9-1-1. (Do not re-enter the building until instructed by law enforcement and emergency officials).
- Fire Extinguisher Instructions
  - P - Pull the pin on the extinguisher
  - A - Aim the hose or nozzle at the base of the fire
  - S - Squeeze the handle
  - S - Sweep the extinguishing agent back and forth at the base of the fire



## ACTIVE SHOOTER

- Exit the building if possible.
- Call 9-1-1 once it is safe to do so.
- If you cannot run, go to an enclosed room, turn off the lights, lock the doors, and barricade entry points.
- If running and hiding are not an option, then fight. Identify items you can use for self-defense and be as aggressive as possible. Work with others if you can.
- Review [UPD's Active Shooter Safety video](#).
- Attend an in-person active shooter safety training by emailing [cro.pd@sdsu.edu](mailto:cro.pd@sdsu.edu).

## EARTHQUAKE

- Indoors
  - Immediately DROP, COVER, and HOLD under a sturdy desk or table.
  - Position yourself along an interior wall, staying away from glass windows, shelves and heavy equipment that may topple over.
  - Do not run outside unless your building is believed to be in immediate danger or can possibly collapse.
- Outdoors
  - Quickly move away from buildings, utility poles, and other structures.
  - Stay in an open area.

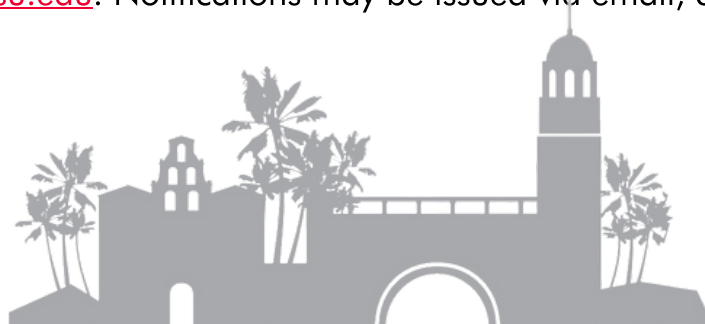
## HAZARDOUS MATERIALS

- If a chemical spill occurs within a campus building, immediately call 9-1-1.
- Notify UPD if you have been exposed to a chemical.
- If exposed, avoid contact with others.
- When evacuating, move to an area upwind and away from the odors.

## Safety Notifications

### SDSU Alert

- Ensure your contact is up to date in the event of a campus alert. Instructions are available online at [urgent.sdsu.edu](http://urgent.sdsu.edu). Notifications may be issued via email, SMS text message or voicemail.



# SDSU Safe

## Safety App

- Be sure to download the SDSU Safe app, a free phone-based app to address and promote personal safety on and off campus. Downloadable for Apple and Android users, the app uses the latest mobile and GPS technologies and has enhanced features that allow friends to track your movements between locations and allow you to report incidents directly through the app.

