



Financial Statements and Report of Independent  
Certified Public Accountants

**Child Care Fund of the Associated Students  
of San Diego State University**

June 30, 2016

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## REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

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The Board of Directors  
Child Care Fund of the Associated Students  
of San Diego State University

### **Report on the financial statements**

We have audited the accompanying financial statements of the Child Care Fund of the Associated Students of San Diego State University (the "Fund"), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's responsibility for the financial statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Fund's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of

significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Fund as of June 30, 2016, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### Other matters

##### *The reporting entity*

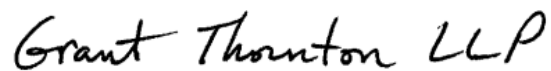
As discussed in Note 1 to the financial statements, the financial statements of the Fund are intended to present the financial position and the changes in financial position of only that portion of the Associated Students of San Diego State University that is attributable to the transactions of the Fund. They do not purport to, and do not, present fairly the financial position of the Associated Students of San Diego State University, and the changes in its financial position for the year ended, in conformity with accounting principles generally accepted in the United States of America.

##### *Supplementary information*

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal and state awards on page 14, and the accompanying supplementary information on pages 15 through 29, as required by the California Department of Education, are presented for purposes of additional analysis and are not a required part of the Fund's financial statements. Such supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures. These additional procedures included comparing and reconciling the information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and in conformity with the CDE *Audit Guide* issued by the California Department of Education. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

**Other reporting required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report, dated November 3, 2016, on our consideration of the Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fund's internal control over financial reporting and compliance.



San Diego, California  
November 3, 2016

Child Care Fund of the Associated Students of  
San Diego State University

STATEMENT OF FINANCIAL POSITION

June 30, 2016

ASSETS	
Cash	\$ -
Receivables, net (Note 2)	<u>68,429</u>
Total assets	<u><u>\$ 68,429</u></u>
LIABILITIES AND NET ASSETS (DEFICIT)	
Other current liabilities	\$ 12,174
Due to other funds of Associated Students of San Diego State University	410,152
Due to State Department of Education	<u>22,503</u>
Total liabilities	444,829
Commitments (Note 3)	
Net assets (deficit), unrestricted	<u>(376,400)</u>
Total liabilities and net assets (deficit)	<u><u>\$ 68,429</u></u>

The accompanying notes are an integral part of this financial statement.

Child Care Fund of the Associated Students of  
San Diego State University

STATEMENT OF ACTIVITIES

Year ended June 30, 2016

Changes in unrestricted net assets:

Unrestricted support:

State apportionments	\$ 304,595
Child care food program	54,868
California State University contribution	43,425

Other unrestricted revenues:

Parent fees, certified children	11,262
Parent fees, noncertified children	1,643,068
Enhancement funding provided by Associated Students	396,097
Other	<u>32,192</u>

Total unrestricted revenues and support, net of direct benefits	<u>2,485,507</u>
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Expenses:

Salaries:

Certified	1,003,137
Noncertified	474,289
Employee benefits	483,233
Supplies	103,653
Food supplies	95,487
Audit fee	15,000
Facility rent (Note 3)	235,764
Administrative expenses	396,097
Other operating expenses	<u>283,508</u>

Total expenses	<u>3,090,168</u>
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Expenses over revenue and other support	(604,661)
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Transfers:

Transfers from Associated Students General Fund	372,593
Transfers from Associated Students Designated Fund	<u>14,883</u>

Total transfers	<u>387,476</u>
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Decrease in unrestricted net assets	(217,185)
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Net deficit, beginning of year	<u>(159,215)</u>
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Net deficit, end of year	<u><u>\$ (376,400)</u></u>
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The accompanying notes are an integral part of this financial statement.

Child Care Fund of the Associated Students of  
San Diego State University

STATEMENT OF CASH FLOWS

Year ended June 30, 2016

Cash flows from operating activities	
Decrease in unrestricted net assets	\$ (217,185)
Adjustments to reconcile decrease in net assets to net cash used in operating activities:	
Changes in assets and liabilities:	
Receivables	(32,595)
Liability to State Department of Education	9,285
Other current liabilities	<u>6,381</u>
Net cash used in operating activities	<u>(234,114)</u>
Cash flows from financing activities	
Net change in due to (from) other funds	<u>234,114</u>
Net cash provided by financing activities	<u>234,114</u>
Net change in cash	<u>-</u>
Cash	
Beginning of year	<u>-</u>
End of year	<u><u>\$ -</u></u>

The accompanying notes are an integral part of this financial statement.



Child Care Fund of the Associated Students of  
San Diego State University

NOTES TO FINANCIAL STATEMENTS

June 30, 2016

NOTE 1 – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES

Nature of Organization

The Child Care Fund (the “Fund”), doing business as the SDSU Child Care Center, is a fund administered by the Associated Students of San Diego State University (Associated Students) (a California not-for-profit auxiliary organization of California State University) and accounts for activities associated with offering child care services to students, faculty, staff and members of the community. These financial statements include only the operating accounts of the Fund and are not intended to present the financial position or results of operations of Associated Students.

Associated Students is exempt from federal and state income taxes.

The Fund contracts annually with the State of California for aid. These contracts are funded in part by the federal government through the State of California. Support needed to fund the Child Care program beyond any contract revenue, parent fees and any other miscellaneous sources is obtained from the General Fund of Associated Students and reflected as a transfer from the Associated Students General Fund in the statement of activities. In addition, the Fund is provided certain facilities and other services for its operations by Associated Students.

Future facility and equipment replacement funding requirements are provided for and reflected as a transfer to the Associated Students Designated Fund in the statement of activities.

Basis of Accounting and Reporting

The accompanying financial statements have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America. The Fund’s financial statements present net assets and revenues classified as unrestricted, temporarily restricted and permanently restricted. These classifications are based on the existence or the absence of donor-imposed restrictions related to contributions and are summarized as follows:

**Unrestricted net assets** consist of net assets that are neither permanently restricted nor temporarily restricted by external stipulations.

**Temporarily restricted net assets** consist of unspent amounts that are subject to specific external restrictions that can be fulfilled by actions of the Fund or by the passage of time.

**Permanently restricted net assets** consist of amounts received with externally imposed stipulations that the funds be held in perpetuity. Generally, the income earned on such amounts is available for use by the Fund for the benefits of the program.

Unrestricted net assets at June 30, 2016 represent funds that are fully available, at the discretion of management and the Board of Directors, for the Fund to utilize in any of its programs or supporting services. There are no temporarily restricted or permanently restricted net assets as of June 30, 2016.

Child Care Fund of the Associated Students of  
San Diego State University

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2016

NOTE 1 – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES - Continued

Contributions

Contributions, including unconditional promises to give or to provide services, are recognized in the year the promise is made as opposed to when assets are received. Contributions with donor-imposed restrictions are reported as temporarily restricted or permanently restricted contributions. Temporarily restricted net assets are reclassified to unrestricted net assets at such time as the Fund has fulfilled the donor-imposed restriction. Contributions where donor-imposed restrictions both arose and expired in the same fiscal year are reported as unrestricted contributions.

Cash, Certificates of Deposit, and Cash Held for Others, Student Organizations

The Fund maintains accounts with a financial institution with funds insured by the Federal Deposit Insurance Corporation ("FDIC"). The Fund's accounts at this institution may, at times, exceed FDIC-insured limits. The Fund has not experienced any losses in such accounts.

Revenues

The Fund generates a significant amount of revenue from providing child care services through state and federally funded programs. State and federal grants are conditioned upon the Fund incurring certain qualifying costs. Accordingly, grant revenue is recognized to the extent that allowable expenses have been incurred, up to the maximum funding provided by the grant. Certified and noncertified parent fees are recognized as revenue as services are performed. Revenues are recorded as unrestricted.

Receivables

Receivables are carried at original invoice amount less an estimate made for doubtful receivables based on a monthly review of all outstanding amounts. Management determines the allowance for doubtful amounts by identifying troubled accounts and by using historical experience applied to an aging of accounts. Receivables are written off when deemed uncollectible. Recoveries of receivables previously written off are recorded when received. The Fund does not charge interest on past due accounts.

Deferred Revenue

The Fund recognizes revenue related to child care services as the services are provided. Accordingly, certain child services fees are received in advance of the service being provided and are included in deferred revenue. Deferred revenue was \$11,600 as of June 30, 2016, and is disclosed within other current liabilities within the statement of financial position.

Due to (from) Other Funds of Associated Students of San Diego State University

The amount represents the cash owed to Associated Students from the Fund or cash held by Associated Students on behalf of the Fund.

Child Care Fund of the Associated Students of  
San Diego State University

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2016

NOTE 1 – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES - Continued

Equipment

Acquisitions of equipment reduce the net assets of the Fund through a transfer to the Plant Fund of Associated Students. The Plant Fund is not included in the Fund's financial statements.

Deferred Employee Benefits

Associated Students is a member of the California Public Employees' Retirement System (CalPERS), a multiemployer pension system that provides a contributory defined benefit pension and postretirement benefit program for its salaried employees. CalPERS functions as an investment and administrative agent for participating entities within the state of California.

Further information about the pension and postretirement benefit programs can be obtained from the financial statements of Associated Students as of and for the year ended June 30, 2016.

Due to the State Department of Education

The Fund performs an annual earnings calculation as prescribed by the California Department of Education (CDE) to determine the actual revenues earned for the year. The maximum reimbursable amount is adjusted by the percentage of actual operational days to calculate the actual amount earned. The excess amounts received from the state over the actual amount earned are the amount due to the CDE from the Fund and is disclosed as Due to State Department of Education within the statement of financial position.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant estimates include, but are not limited to, assessing the collectability of receivables. Actual results could differ from those estimates.

Subsequent Events

The Fund has evaluated subsequent events through November 3, 2016, the date the financial statements were available to be issued, and has determined that there were no subsequent events to recognize in these financial statements.

Child Care Fund of the Associated Students of  
San Diego State University

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2016

NOTE 1 – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES - Continued

Recent Accounting Pronouncement

On May 28, 2014, the Financial Accounting Standards Board issued Accounting Standards Update No. 2014-09, *Revenue from Contracts with Customers*, which impacts the way in which some entities recognize revenue for certain types of transactions. The new standards become effective for annual reporting periods beginning after December 15, 2017 for private companies. The Fund is currently assessing the potential impact of this accounting standard and the effect the standard might have on its revenue recognition policy upon adoption.

In August 2016, the FASB issued Accounting Standards Update No. 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities* (Topic 958). The guidance is intended to simplify and improve how a not-for-profit organization (NFP) classifies its net assets, as well as the information it presents in the financial statements about its liquidity, financial performance and cash flows. The main provisions of this update require an NFP to do the following:

- Present net assets in two classes instead of three – net assets with donor restrictions and net assets without donor restrictions.
- Continue to present the statement of cash flows using either direct or indirect methods but no longer require the presentation of the indirect method (reconciliation) if using the direct method.
- Provide enhanced disclosure about:
  - Amounts and purposes of governing board designations;
  - Composition of net assets with donor restrictions and how the restrictions affect the use of resources;
  - Qualitative information about how NFP manages its liquid resources;
  - Qualitative information about the availability of financial assets;
  - Expenses in both their natural and functional classes;
  - Description of cost allocation methods; and
  - Information about underwater endowments disclosing the NFP's policy, aggressive fair value of the funds, aggregate value of the original gift amount and aggregate amount by which the funds are underwater
- Report investment return net of external and direct internal investment expenses without disclosure of the netted expenses.
- Use of the “placed-in-service” approach for reporting restriction releases for gifts used to acquire or construct long-lived assets.

The new guidance is effective for annual reporting periods beginning after December 15, 2017. The Fund is in the process of evaluating the impact of this standard on its operations.

Child Care Fund of the Associated Students of  
San Diego State University

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2016

NOTE 1 – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING  
POLICIES - Continued

Income Taxes

The Fund applied the provisions of Financial Accounting Standards Board Accounting Standards Codification 740, *Accounting for Uncertainty in Income Taxes*. The Fund files a Form 990 (Return of Organization Exempt from Income Tax) annually. When these returns are filed, it is highly certain that some positions taken would be sustained upon examination by the taxing authorities, while others are subject to uncertainty about the merits of the tax position taken or the amount of the position that would ultimately be sustained. Examples of tax positions common to the Fund include such matters as the tax-exempt status of each entity and various positions relative to potential sources of Unrelated Business Income Tax (UBIT). UBIT is reported on Form 990-T, as appropriate. The benefit of a tax position is recognized in the financial statements in the period during which, based on all available evidence, management believes it is more likely than not that the position will be sustained upon examination, including the resolution of appeals or litigation processes, if any.

Tax positions are not offset or aggregated with other positions. Tax positions that meet the more-likely-than-not recognition threshold are measured as the largest amount of tax benefit that is more than 50 percent likely to be realized on settlement with the applicable taxing authority. The portion of the benefits associated with tax positions taken that exceeds the amount measured as described above is reflected as a liability for unrecognized tax benefits in the accompanying statements of financial position, along with any associated interest and penalties that would be payable to the taxing authorities upon examination. Upon adoption and as of June 30, 2016, the Fund has addressed uncertainty in its income tax position, and there are no unrecognized/derecognized tax benefits requiring an accrual.

All tax-exempt entities are subject to review and audit by federal, state and other applicable agencies. Such agencies may review the taxability of unrelated business income, or the qualification of the organization as a tax-exempt entity under Internal Revenue Code Section 501(c)(3) and applicable state statutes.

As of June 30, 2016, the federal statute of limitations remains open for the 2012 through 2014 tax years. The statute of limitations for the California income tax remains open for 2011 through 2014 tax years. The 2015 filings will be completed on or before the statutory due dates including any applicable extensions.

Child Care Fund of the Associated Students of  
San Diego State University

NOTES TO FINANCIAL STATEMENTS - CONTINUED

June 30, 2016

NOTE 2 – RECEIVABLES

The Fund's receivables, net, consist of the following at June 30, 2016:

State Department of Education Food Program	\$ 4,438
State Department of Education Child Development Program	45,262
San Diego State University	14,475
Other	4,254
	<hr/> 68,429
Less allowance for doubtful accounts	-
	<hr/> <u>\$ 68,429</u>

NOTE 3 – FACILITY RENT

The SDSU Child Care Center operates in a facility of approximately 16,000 square feet, which is leased by Associated Students through June 30, 2016. The rental commitment through the expiration of the lease is \$0. Associated Students charges the Fund rent at a rate of \$1.23 per square foot on a month-to-month basis. Rent expense during the year ended June 30, 2016 was \$235,764.

## **SUPPLEMENTARY INFORMATION**

Child Care Fund of the Associated Students of  
San Diego State University

SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS

Year ended June 30, 2016

Grantor / Pass-Through Grantor / Program Title	Federal CFDA	Pass-Through Grantor's Number / Contract Number	Program or Award Amount			Expenditures		
	Number		Federal	State	Total	Federal	State	Total
FEDERAL								
<u>U.S. Department of Agriculture:</u>								
Passed through State of California Department of Education: Child Care food program	10.558	H37-1548-6A	\$ 54,868	\$ -	\$ 54,868	\$ 54,868	\$ -	\$ 54,868
<u>U.S. Department of Health and Human Services:</u>								
Passed through State of California Department of Education: Child Care and Development Fund (CCDF):								
CCDF General Center Child Care	93.596/93.575	CCTR-5203	92,457	-	92,457	92,457	-	92,457
CCDF General Center Child Care (preschool only)	93.596/93.575	CSPP-5400	6,558	-	6,558	6,558	-	6,558
Total expenditures of federal awards			153,883	-	153,883	153,883	-	153,883
STATE								
Child Development Center Program:								
CCDF General Center Child Care	N/A	CCTR-5203	-	99,968	99,968	-	1,498,492	1,498,492
CCDF General Center Child Care (preschool only)	N/A	CSPP-5400	-	71,678	71,678	-	1,384,379	1,384,379
Total expenditures of state awards			-	171,646	171,646	-	2,882,871	2,882,871
Total expenditures of federal and state awards			\$ 153,883	\$ 171,646	\$ 325,529	\$ 153,883	\$ 2,882,871	\$ 3,036,754

N/A = Not applicable

CFDA = Catalog of Federal Domestic Assistance

Expenditures per this schedule are reported using the same basis of accounting as that used for the statement of activities on page 5 of the financial statements.



Child Care Fund of the Associated Students of  
San Diego State University

COMBINING STATEMENT OF ACTIVITIES

Year ended June 30, 2016

	CCTR-5203	CSPP-5400	Total CDE CD Contracts	Non-CDE Programs	Total
Revenue and Support:					
Government contracts:					
Child care programs:	\$ 182,687	\$ 68,494	\$ 251,181	\$ -	\$ 251,181
Child Care Food Program, #H37-1548-6A	25,276	29,592	54,868	-	54,868
Subtotal government contracts	<u>207,963</u>	<u>98,086</u>	<u>306,049</u>	<u>-</u>	<u>306,049</u>
Other support:					
Unrestricted contributions and other income	34,835	40,782	75,617	-	75,617
Family fees - certified children	7,524	3,738	11,262	-	11,262
Family fees - noncertified children	852,459	790,609	1,643,068	-	1,643,068
First 5 Mini Grant	-	53,414	53,414	-	53,414
Enhancement funding provided by Associated Students	210,811	185,286	396,097	-	396,097
Subtotal other support	<u>1,105,629</u>	<u>1,073,829</u>	<u>2,179,458</u>	<u>-</u>	<u>2,179,458</u>
Total revenue and support	<u>1,313,592</u>	<u>1,171,915</u>	<u>2,485,507</u>	<u>-</u>	<u>2,485,507</u>
Expenses:					
Provider payments	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries	830,640	646,786	1,477,426	-	1,477,426
Employee benefits	247,170	236,063	483,233	-	483,233
Books and supplies	81,963	117,177	199,140	-	199,140
Facility rent	108,611	127,154	235,765	-	235,765
Other operating expenses	112,467	131,107	243,574	-	243,574
Building repairs and maintenance	1,391	2,075	3,466	-	3,466
Equipment expense	8,480	11,097	19,577	-	19,577
Depreciation	14,691	17,199	31,890	-	31,890
In-kind contributions expense	-	-	-	-	-
General, administrative and indirect	210,811	185,286	396,097	-	396,097
Total expenses	<u>1,616,224</u>	<u>1,473,944</u>	<u>3,090,168</u>	<u>-</u>	<u>3,090,168</u>
Expenses over revenue and other support	<u>\$ (302,632)</u>	<u>\$ (302,029)</u>	<u>\$ (604,661)</u>	<u>\$ -</u>	<u>\$ (604,661)</u>

Child Care Fund of the Associated Students of  
San Diego State University

CHILD DEVELOPMENT CENTER PROGRAM  
Project No. 37-H378-00-5

SCHEDULE OF EXPENDITURES BY STATE CATEGORIES

Year ended June 30, 2016

Expenditures	CCTR-5203	CSPP-5400	Total CDE CD Contracts
Direct payments to providers	\$ -	\$ -	\$ -
1100 Certificated salaries	533,779	469,358	1,003,137
2000 Classified salaries	296,861	177,428	474,289
3000 Employee benefits	247,170	236,063	483,233
4000 Books and supplies	81,963	68,984	150,947
5000 Services and other operating expenses	221,078	258,261	479,339
6100/6200 Other approved capital outlay	1,391	1,629	3,020
6400 New equipment	1,001	2,929	3,930
6500 Replacement equipment	7,479	3,393	10,872
Depreciation on assets not purchased with public funds	14,691	17,199	31,890
Start-up expenses-service level exemption	-	-	-
Indirect costs	-	-	-
Total expenses claimed for reimbursement	1,405,413	1,235,244	2,640,657
Supplemental expenses - First 5	-	53,414	53,414
Supplemental expenses - Administrative	210,811	185,286	396,097
Total expenditures	<u>\$ 1,616,224</u>	<u>\$ 1,473,944</u>	<u>\$ 3,090,168</u>

Child Care Fund of the Associated Students of  
San Diego State University

RECONCILIATION OF CDE AND GAAP EXPENSE REPORTING

Year ended June 30, 2016

Expenses	CCTR-5203	CSPP-5400	Total CDE CD Contracts
Schedule of Expenditures by State Categories (CDE)	\$ 1,616,224	\$ 1,473,944	\$ 3,090,168
Adjustments to reconcile differences in reporting:			
Depreciation on assets funded by CDE-CD1	-	-	-
Capitalized renovation and repairs expensed on AUD forms	-	-	-
Capitalized lease expensed on AUD form	-	-	-
Capitalized carpeting expensed on supplemental AUD Form	-	-	-
Capitalized equipment expensed on AUD form	-	-	-
Audit fees expensed on AUD forms (in advance of services)	-	-	-
Subtotal	-	-	-
Combining statement of activities (GAAP)	\$ 1,616,224	\$ 1,473,944	\$ 3,090,168

Child Care Fund of the Associated Students of  
San Diego State University

CHILD DEVELOPMENT CENTER PROGRAM  
Project No. 37-H378-00-5

SCHEDULE OF REIMBURSABLE EQUIPMENT EXPENDITURES

Year ended June 30, 2016

	CCTR-5203	CSPP-5400	Total CDE CD Contracts
<u>Unit Cost Under \$7,500 Per Item</u>			
Cubby Baskets	\$ -	\$ 1,966	\$ 1,966
Garbage Disposal	1,185	1,387	2,572
HP Computer	(106)	-	(106)
Cartridge Replacement for Kitchen System	182	213	395
Handrails	360	421	781
Sofas and Benches	1,434	-	1,434
Toddler Kitchen and Play Table	2,322	-	2,322
Toddler Sofa	554	-	554
Storage Unit	904	-	904
Nap Maps	-	1,926	1,926
Outdoor Patio Furniture	1,645	409	2,054
Subtotal	<u>8,480</u>	<u>6,322</u>	<u>14,802</u>
<u>Unit Cost Over \$7,500 Per Item</u>			
<u>With Prior Written Approval</u>			
None	-	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>
<u>Unit Cost Over \$7,500 Per Item</u>			
<u>Without Prior Approval</u>			
None	-	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 8,480</u>	<u>\$ 6,322</u>	<u>\$ 14,802</u>

Child Care Fund of the Associated Students of  
San Diego State University

CHILD DEVELOPMENT CENTER PROGRAM  
Project No. 37-H378-00-5

SCHEDULE OF REIMBURSABLE EXPENDITURES FOR RENOVATIONS AND REPAIRS

Year ended June 30, 2016

	CCTR-5203	CSPP-5400	Total CDE CD Contracts
<u>Unit Cost Under \$10,000 Per Item</u>			
Floor Receptacles	\$ 207	\$ 243	\$ 450
Wall Driers	119	140	259
Drain Cleaning	46	53	99
Paint	180	211	391
Dumpter/Recycle	127	149	276
Trouble Shoot AV System	569	666	1,235
Mold Testing	707	828	1,535
Floor Project Manager Supervision	2,668	3,124	5,792
Flood Administration Charges	224	263	487
Flood Interior Cleaning Services	3,562	4,170	7,732
Flood Cleaning and Replacement Services	2,548	2,982	5,530
Flood Guard Security Services	622	728	1,350
Flood Exterior Cleaning Services	207	243	450
Flood Drywall Repair	829	971	1,800
Flood Painting Services	359	421	780
Flood Equipment Rental	691	809	1,500
Flood Maintenance Services	36	42	78
Cement Blocks, Rains Suits	65	76	141
Flood Supplies	3,827	4,481	8,308
HVAC Filters	427	500	927
Bridge Climber	326	382	708
Installation Infant Deck	1,207	1,413	2,620
Engineered Wood Fibers	1,971	2,308	4,279
Panic Bar Door Replacement	1,004	1,176	2,180
Infant Outdoor Carpet	606	709	1,315
Indoor Equipment	45	53	98
Flood Replacement Furniture and Equipment	3,353	3,925	7,278
Outdoor Equipment	718	841	1,559
Subtotal	<u>27,250</u>	<u>31,907</u>	<u>59,157</u>
<u>Unit Cost Over \$10,000 Per Item</u>			
<u>With Prior Written Approval</u>			
None	-	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>
<u>Unit Cost Over \$10,000 Per Item</u>			
<u>Without Prior Approval</u>			
None	-	-	-
Subtotal	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 27,250</u>	<u>\$ 31,907</u>	<u>\$ 59,157</u>

Child Care Fund of the Associated Students of  
San Diego State University

CHILD DEVELOPMENT CENTER PROGRAM  
Project No. 37-H378-00-5

SCHEDULE OF REIMBURSABLE ADMINISTRATIVE COSTS

Year ended June 30, 2016

Reimbursable Administrative Costs	CCTR-5203	CSPP-5400	Total CDE CD Contracts
Salaries	\$ -	\$ -	\$ -
Employee benefits	-	-	-
Books and supplies	-	-	-
Services and other operating expense	-	-	-
Depreciation on non-CDE-funded assets used in program	-	-	-
Indirect costs	-	-	-
Total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# AUDITED ATTENDANCE AND FISCAL REPORT

## for California State Preschool Programs

Agency Name: Associated Students of San Diego State University Vendor No. H378

Fiscal Year Ended: June 30, 2016 Contract No. CSPP 5400

Independent Auditor's Name: Grant Thornton LLP

SECTION I - CERTIFIED CHILDREN DAYS OF ENROLLMENT	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E
	CUMULATIVE FISCAL YEAR PER FORM CDFS 8501	AUDIT ADJUSTMENTS	CUMULATIVE FISCAL YEAR PER AUDIT	ADJUSTMENT FACTOR	ADJUSTED DAYS OF ENROLLMENT PER AUDIT
<i>Three and Four Year Olds</i>					
Full-time-plus			-	1.1800	-
Full-time	1,817	-	1,817	1.0000	1,817.000
Three-quarters-time	48	-	48	0.7500	36.000
One-half-time	39	-	39	0.6195	24.161
<i>Exceptional Needs</i>					
Full-time-plus			-	1.4160	-
Full-time			-	1.2000	-
Three-quarters-time			-	0.9000	-
One-half-time			-	0.6195	-
<i>Limited and Non-English Proficient</i>					
Full-time-plus			-	1.2980	-
Full-time			-	1.1000	-
Three-quarters-time			-	0.8250	-
One-half-time			-	0.6195	-
<i>At Risk of Abuse or Neglect</i>					
Full-time-plus			-	1.2980	-
Full-time			-	1.1000	-
Three-quarters-time			-	0.8250	-
One-half-time			-	0.6195	-
<i>Severely Disabled</i>					
Full-time-plus			-	1.7700	-
Full-time			-	1.5000	-
Three-quarters-time			-	1.1250	-
One-half-time			-	0.6195	-
<b>TOTAL DAYS OF ENROLLMENT</b>	1,904	-	1,904		1,877.161
<b>DAYS OF OPERATION</b>	239	-	239		
<b>DAYS OF ATTENDANCE</b>	1,899	-	1,899		

☐ NO NONCERTIFIED CHILDREN - Check box, omit page 2 & continue to Section III if no noncertified children were enrolled in the program.

Comments - If necessary, attach additional sheets to explain adjustments:

# AUDITED ATTENDANCE AND FISCAL REPORT for California State Preschool Programs

Agency Name: Associated Students of San Diego State University Vendor No. H378

Fiscal Year Ended: June 30, 2016 Contract No. CSPP 5400

SECTION II - NONCERTIFIED CHILDREN Report all children who were not certified, but who were served at the same sites as certified children.	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E
DAYS OF ENROLLMENT	CUMULATIVE FISCAL YEAR PER FORM CDFS 8501	AUDIT ADJUSTMENTS	CUMULATIVE FISCAL YEAR PER AUDIT	ADJUSTMENT FACTOR	ADJUSTED DAYS OF ENROLLMENT PER AUDIT
<i>Toddlers (18 up to 36 months)</i>					
Full-time-plus			-	1.6520	-
Full-time			-	1.4000	-
Three-quarters-time			-	1.0500	-
One-half-time			-	0.7700	-
<i>Three and Four Year Olds</i>					
Full-time-plus			-	1.1800	-
Full-time	16,711	-	16,711	1.0000	16,711.000
Three-quarters-time	112	-	112	0.7500	84.000
One-half-time	18	-	18	0.6195	11.151
<i>Exceptional Needs</i>					
Full-time-plus			-	1.4160	-
Full-time			-	1.2000	-
Three-quarters-time			-	0.9000	-
One-half-time			-	0.6195	-
<i>Limited and Non-English Proficient</i>					
Full-time-plus			-	1.2980	-
Full-time			-	1.1000	-
Three-quarters-time			-	0.8250	-
One-half-time			-	0.6195	-
<i>At Risk of Abuse or Neglect</i>					
Full-time-plus			-	1.2980	-
Full-time			-	1.1000	-
Three-quarters-time			-	0.8250	-
One-half-time			-	0.6195	-
<i>Severely Disabled</i>					
Full-time-plus			-	1.7700	-
Full-time			-	1.5000	-
Three-quarters-time			-	1.1250	-
One-half-time			-	0.6195	-
<b>TOTAL DAYS OF ENROLLMENT</b>	<b>16,841</b>	<b>-</b>	<b>16,841</b>		<b>16,806.151</b>

Comments - If necessary, attach additional sheets to explain adjustments:



**AUDITED ATTENDANCE AND FISCAL REPORT**  
**for California State Preschool Programs**

Agency Name: Associated Students of San Diego State University Vendor No. H378

Fiscal Year End: June 30, 2016 Contract No. CSPP 5400

	COLUMN A	COLUMN B	COLUMN C
	CUMULATIVE FISCAL YEAR PER FORM CDFS 8501	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
<b>SECTION III - REVENUE</b>			
RESTRICTED INCOME			
Child Nutrition Programs	\$29,592	\$0	\$29,592
County Maintenance of Effort (EC § 8279)			0
Uncashed Checks to Providers			0
Other (Specify):			0
Other (Specify):			0
<b>Subtotal</b>	\$29,592	\$0	\$29,592
Transfer from Reserve - General			0
Transfer from Reserve - Professional Development			0
<b>Subtotal</b>	\$0	\$0	\$0
Family Fees for Certified Children	3,738	0	3,738
Interest Earned on Apportionments			0
UNRESTRICTED INCOME			
Family Fees for Noncertified Children	790,609	0	790,609
Head Start Program (EC § 8235(b))			0
Other (Specify):	105,469	(64,687)	40,782
Other (Specify):			0
<b>TOTAL REVENUE</b>	\$929,408	(\$64,687)	\$864,721

**SECTION IV - REIMBURSABLE EXPENSES**

<i>Direct Payments to Providers (FCCH Only)</i>			\$0
1000 Certificated Salaries	477,699	(8,341)	469,358
2000 Classified Salaries	177,428	0	177,428
3000 Employee Benefits	236,063	0	236,063
4000 Books and Supplies	94,841	(25,857)	68,984
5000 Services and Other Operating Expenses	145,828	112,433	258,261
6100/6200 Other Approved Capital Outlay		1,629	1,629
6400 New Equipment ( <i>program-related</i> )	4,735	(1,806)	2,929
6500 Replacement Equipment ( <i>program-related</i> )	5,576	(2,183)	3,393
Depreciation or Use Allowance		17,199	17,199
Start-Up Expenses (service level exemption)			0
Budget Impasse Credit			0
Indirect Costs Rate: 0.00% (Rate is Self-Calculating)			0
<b>TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT</b>	\$1,142,170	\$93,074	\$1,235,244
TOTAL ADMINISTRATIVE COSTS (included in section IV above)			\$0

FOR CDE-A&I USE ONLY:

**Independent Auditor's Assurances on Agency's compliance with Contract Funding Terms and Conditions and Program**

**Requirements of the California Department of Education, Early Education and Support Division:**

Eligibility, enrollment, and attendance records are being maintained as required (check YES or NO):

☒ YES

☐ NO - Explain any discrepancies.

Reimbursable expenses claimed above are eligible for reimbursement, reasonable, necessary, and adequately supported (check YES or NO):

☒ YES

☐ NO - Explain any discrepancies.

COMMENTS - If necessary, attach additional sheets to explain adjustments:

Other unrestricted income is comprised of the following:  
 CSU Allocation: \$23,420  
 Donations: \$7,816  
 Other: \$9,546

☐ NO SUPPLEMENTAL REVENUES OR EXPENSES - Check box and omit page 4 if there are no supplemental revenues or expenses to report.

**AUDITED ATTENDANCE AND FISCAL REPORT  
for California State Preschool Programs**

Agency Name: Associated Students of San Diego State University Vendor No. H378

Fiscal Year End: June 30, 2016 Contract No. CSPP 5400

	COLUMN A	COLUMN B	COLUMN C
	CUMULATIVE FISCAL YEAR PER FORM CDFS 8501	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
<b>SECTION V - SUPPLEMENTAL REVENUE</b>			
Enhancement Funding			\$0
Other (Specify): Mini grant/block grant	52,394	(4,537)	47,857
Other (Specify): First 5 Site Tier	5,557	0	5,557
Other (Specify): Admin Exps Prvd by AS of SDSU		185,286	185,286
<b>TOTAL SUPPLEMENTAL REVENUE</b>	<b>\$57,951</b>	<b>\$180,749</b>	<b>\$238,700</b>

**SECTION VI - SUPPLEMENTAL EXPENSES**

<b>EXPENSES RELATED TO SUPPLEMENTAL REVENUE</b>			
1000 Certificated Salaries			\$0
2000 Classified Salaries			0
3000 Employee Benefits			0
4000 Books and Supplies	52,357	(4,164)	48,193
5000 Services and Other Operating Expenses			0
6000 Equipment/Other Capital Outlay		5,221	5,221
Depreciation or Use Allowance			0
Indirect Costs			0
<b>NONREIMBURSABLE EXPENSES</b>			
6100-6500 Nonreimbursable Capital Outlay			0
Other: e.g., Entertainment Expenses			0
Other (Specify): Admin Exps Prvd by AS of SDSU		185,286	185,286
Other (Specify):			0
<b>TOTAL SUPPLEMENTAL EXPENSES</b>	<b>\$52,357</b>	<b>\$186,343</b>	<b>\$238,700</b>

COMMENTS - If necessary, attach additional sheets to explain adjustments:

**AUDITED ATTENDANCE AND FISCAL REPORT**  
**for General or Migrant Center-Based Programs**

Agency Name: Associated Students of San Diego State University Vendor No. H378

Fiscal Year Ended: June 30, 2016 Contract No. CCTR 5203

Independent Auditor's Name: Grant Thornton LLP

<b>SECTION I - CERTIFIED CHILDREN DAYS OF ENROLLMENT</b>	<b>COLUMN A</b> CUMULATIVE FISCAL YEAR PER FORM CDFS 9500	<b>COLUMN B</b> AUDIT ADJUSTMENTS	<b>COLUMN C</b> CUMULATIVE FISCAL YEAR PER AUDIT	<b>COLUMN D</b> ADJUSTMENT FACTOR	<b>COLUMN E</b> ADJUSTED DAYS OF ENROLLMENT PER AUDIT
<i>Infants (up to 18 months)</i>					
Full-time-plus			-	2.006	-
Full-time	1,041	0	1,041	1.700	1,769.700
Three-quarters-time	58	0	58	1.275	73.950
One-half-time			-	0.935	-
<i>FCCH Infants (up to 18 months)</i>					
Full-time plus			-	1.652	-
Full-time			-	1.400	-
Three-quarters-time			-	1.050	-
One-half-time			-	0.770	-
<i>Toddlers (18 up to 36 months)</i>					
Full-time-plus			-	1.652	-
Full-time	1,975	0	1,975	1.400	2,765.000
Three-quarters-time	47	0	47	1.050	49.350
On-half-time			-	0.770	-
<i>Three Years and Older</i>					
Full-time-plus			-	1.180	-
Full-time	289	0	289	1.000	289.000
Three-quarters-time	5	0	5	0.750	3.750
One-half-time			-	0.550	-
<i>Exceptional Needs</i>					
Full-time-plus			-	1.416	-
Full-time			-	1.200	-
Three-quarters-time			-	0.900	-
One-half-time			-	0.660	-
<i>Limited and Non-English Proficient</i>					
Full-time-plus			-	1.298	-
Full-time			-	1.100	-
Three-quarters-time			-	0.825	-
One-half-time			-	0.605	-
<i>At Risk of Abuse or Neglect</i>					
Full-time-plus			-	1.298	-
Full-time			-	1.100	-
Three-quarters-time			-	0.825	-
One-half-time			-	0.605	-
<i>Severely Disabled</i>					
Full-time-plus			-	1.770	-
Full-time			-	1.500	-
Three-quarters-time			-	1.125	-
One-half-time			-	0.825	-
<b>TOTAL DAYS OF ENROLLMENT</b>	3,415	-	3,415		4,950.750
<b>DAYS OF OPERATION</b>	239		239		
<b>DAYS OF ATTENDANCE</b>	3,407		3,407		

☐ NO NONCERTIFIED CHILDREN - Check box, omit page 2 & continue to Section III if no noncertified children were enrolled in the program.

Comments - If necessary, attach additional sheets to explain adjustments:

# AUDITED ATTENDANCE AND FISCAL REPORT for General or Migrant Center-Based Programs

Agency Name: Associated Students of San Diego State University Vendor No. H378

Fiscal Year Ended: June 30, 2016 Contract No. CCTR 5203

SECTION II - NONCERTIFIED CHILDREN Report all children who were not certified, but who were served at the same sites as certified children.	COLUMN A	COLUMN B	COLUMN C	COLUMN D	COLUMN E
DAYS OF ENROLLMENT	CUMULATIVE FISCAL YEAR PER FORM CDFS 9500	AUDIT ADJUSTMENTS	CUMULATIVE FISCAL YEAR PER AUDIT	ADJUSTMENT FACTOR	ADJUSTED DAYS OF ENROLLMENT PER AUDIT
<i>Infants (up to 18 months)</i>					
Full-time-plus			-	2.006	-
Full-time	2,792	-	2,792	1.700	4,746.400
Three-quarters-time			-	1.275	-
One-half-time			-	0.935	-
<i>FCCH Infants (up to 18 months)</i>					
Full-time plus			-	1.652	-
Full-time			-	1.400	-
Three-quarters-time			-	1.050	-
One-half-time			-	0.770	-
<i>Toddlers (18 up to 36 months)</i>					
Full-time-plus			-	1.652	-
Full-time	9,755	-	9,755	1.400	13,657.000
Three-quarters-time			-	1.050	-
On-half-time			-	0.770	-
<i>Three Years and Older</i>					
Full-time-plus			-	1.180	-
Full-time	2,862	-	2,862	1.000	2,862.000
Three-quarters-time	1	-	1	0.750	0.750
One-half-time			-	0.550	-
<i>Exceptional Needs</i>					
Full-time-plus			-	1.416	-
Full-time			-	1.200	-
Three-quarters-time			-	0.900	-
One-half-time			-	0.660	-
<i>Limited and Non-English Proficient</i>					
Full-time-plus			-	1.298	-
Full-time			-	1.100	-
Three-quarters-time			-	0.825	-
One-half-time			-	0.605	-
<i>At Risk of Abuse or Neglect</i>					
Full-time-plus			-	1.298	-
Full-time			-	1.100	-
Three-quarters-time			-	0.825	-
One-half-time			-	0.605	-
<i>Severely Disabled</i>					
Full-time-plus			-	1.770	-
Full-time			-	1.500	-
Three-quarters-time			-	1.125	-
One-half-time			-	0.825	-
<b>TOTAL DAYS OF ENROLLMENT</b>	<b>15,410</b>	<b>-</b>	<b>15,410</b>		<b>21,266.150</b>

Comments - If necessary, attach additional sheets to explain adjustments:

# AUDITED ATTENDANCE AND FISCAL REPORT for General or Migrant Center-Based Programs

Agency Name: Associated Students of San Diego State University Vendor No. H378

Fiscal Year End: June 30, 2016 Contract No. CCTR 5203

	COLUMN A	COLUMN B	COLUMN C
	CUMULATIVE FISCAL YEAR PER FORM CDFS 9500	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	CUMULATIVE FISCAL YEAR PER AUDIT
<b>SECTION III - REVENUE</b>			
RESTRICTED INCOME			
Child Nutrition Programs	\$25,276		\$25,276
County Maintenance of Effort (EC § 8279)			0
Uncashed Checks to Providers			0
Other (Specify):			0
<b>Subtotal</b>	\$25,276	\$0	\$25,276
Transfer from Reserve			0
Family Fees for Certified Children	7,524		7,524
Interest Earned on Apportionments			0
UNRESTRICTED INCOME			
Family Fees for Noncertified Children	852,459		852,459
Head Start Program (EC § 8235(b))			0
Other (Specify):	93,957	(59,122)	34,835
<b>TOTAL REVENUE</b>	\$979,216	(\$59,122)	\$920,094

## SECTION IV - REIMBURSABLE EXPENSES

<i>Direct Payments to Providers (FCCH Only)</i>			\$0
1000 Certificated Salaries	540,903	(7,124)	533,779
2000 Classified Salaries	296,861	0	296,861
3000 Employee Benefits	247,170	0	247,170
4000 Books and Supplies	104,049	(22,086)	81,963
5000 Services and Other Operating Expenses	125,046	96,032	221,078
6100/6200 Other Approved Capital Outlay		1,391	1,391
6400 New Equipment (program-related)	3,976	(2,975)	1,001
6500 Replacement Equipment (program-related)	9,343	(1,864)	7,479
Depreciation or Use Allowance		14,691	14,691
Start-Up Expenses (service level exemption)			0
Budget Impasse Credit			0
Indirect Costs Rate: 0.00% (Rate is Self-Calculating)			0
<b>TOTAL EXPENSES CLAIMED FOR REIMBURSEMENT</b>	\$1,327,348	\$78,065	\$1,405,413
TOTAL ADMINISTRATIVE COSTS (included in section IV above)			\$0
FOR CDE-A&I USE ONLY:			

## Independent Auditor's Assurances on Agency's compliance with Contract Funding Terms and Conditions and Program Requirements of the California Department of Education, Early Education and Support Division:

Eligibility, enrollment, and attendance records are being maintained as required (check YES or NO):

☒ YES

☐ NO - Explain any discrepancies.

Reimbursable expenses claimed above are eligible for reimbursement, reasonable, necessary, and adequately supported (check YES or NO):

☒ YES

☐ NO - Explain any discrepancies.

COMMENTS - If necessary, attach additional sheets to explain adjustments:

Other unrestricted income is comprised of the following:  
CSU Allocation: \$20,005  
Donations: \$6,676  
Other: \$8,154

☐ NO SUPPLEMENTAL REVENUES OR EXPENSES - Check box and omit page 4 if there are no supplemental revenues or expenses to report.

**AUDITED ATTENDANCE AND FISCAL REPORT  
for General or Migrant Center-Based Programs**

Agency Name: Associated Students of San Diego State University Vendor No. H378

Fiscal Year End: June 30, 2016 Contract No. CCTR 5203

	<b>COLUMN A</b>	<b>COLUMN B</b>	<b>COLUMN C</b>
	<b>CUMULATIVE FISCAL YEAR PER FORM CDFS 9500</b>	<b>AUDIT ADJUSTMENT INCREASE OR (DECREASE)</b>	<b>CUMULATIVE FISCAL YEAR PER AUDIT</b>
<b>SECTION V - SUPPLEMENTAL REVENUE</b>			
Enhancement Funding			\$0
Other (Specify): Admin Exps Prvd by AS of SDSU		210,811	210,811
Other (Specify):			0
Other (Specify):			0
<b>TOTAL SUPPLEMENTAL REVENUE</b>	<b>\$0</b>	<b>\$210,811</b>	<b>\$210,811</b>

**SECTION VI - SUPPLEMENTAL EXPENSES**

<b>EXPENSES RELATED TO SUPPLEMENTAL REVENUE</b>			
1000 Certificated Salaries			\$0
2000 Classified Salaries			0
3000 Employee Benefits			0
4000 Books and Supplies			0
5000 Services and Other Operating Expenses			0
6000 Equipment/Other Capital Outlay			0
Depreciation or Use Allowance			0
Indirect Costs			0
Other (Specify):			0
<b>NONREIMBURSABLE EXPENSES</b>			
6100-6500 Nonreimbursable Capital Outlay			0
Other: e.g., Entertainment Expenses			0
Other (Specify): Admin Exps Prvd by AS of SDSU		210,811	210,811
Other (Specify):			0
<b>TOTAL SUPPLEMENTAL EXPENSES</b>	<b>\$0</b>	<b>\$210,811</b>	<b>\$210,811</b>

COMMENTS - If necessary, attach additional sheets to explain adjustments:

<b>AUDITED RESERVE ACCOUNT ACTIVITY REPORT</b>			
Agency Name: <u>Associated Students of San Diego State University</u>			
Fiscal Year End: <u>June 30, 2016</u>		Vendor No. <u>H378</u>	
Independent Auditor's Name: <u>Grant Thornton LLP</u>			
<b>RESERVE ACCOUNT TYPE (Check One):</b> <input checked="" type="checkbox"/> Center Based <input type="checkbox"/> Resource and Referral <input type="checkbox"/> Alternative Payment	<b>COLUMN A</b>	<b>COLUMN B</b>	<b>COLUMN C</b>
	PER AGENCY	AUDIT ADJUSTMENT INCREASE OR (DECREASE)	PER AUDIT
<b>LAST YEAR:</b>			
<b>1. Beginning Balance</b> (must equal ending balance from Last Year's AUD 9530-A)			\$0
<b>2. Plus Transfers from Contracts to Reserve Account</b> (based on last year's post-audit CDFS 9530, Section IV):			
Contract No.			\$0
Contract No.			0
Contract No.			0
Contract No.			0
Contract No.			0
Contract No.			0
Total Transferred from Contracts to Reserve Account	\$0	\$0	\$0
<b>3. Less Excess Reserve to be Billed</b> (enter as a positive amount any excess amount calculated by CDFS on last year's post-audit CDFS 9530)			\$0
<b>4. Ending Balance on Last Year's Post-Audit CDFS 9530</b>	\$0	\$0	\$0
<b>THIS YEAR:</b>			
<b>5. Plus Interest Earned This Year on Reserve Funds</b> (column A must agree with this year's CDFS 9530-A, Section II)			\$0
<b>6. Less Transfers to Contracts from Reserve Account</b> (column A amounts must agree with this year's CDFS 9530-A, Section III; and column C amounts must be reported on this year's AUD forms for respective contracts):			
<b>CSPP - General</b>			
Contract No.			\$0
Contract No.			0
<b>CSPP - Professional Development</b>			
Contract No.			\$0
Contract No.			0
<b>Subtotal</b>	\$0	\$0	\$0
<b>Other Contracts</b>			
Contract No.			\$0
Contract No.			0
Contract No.			0
Contract No.			0
Contract No.			0
<b>Subtotal</b>	\$0	\$0	\$0
<b>Total Transferred to Contracts from Reserve Account</b>	\$0	\$0	\$0
<b>7. Ending Balance on</b> June 30, 2016 (column A must agree with this year's CDFS 9530-A, Section IV)	\$0	\$0	\$0
<b>COMMENTS - If necessary, attach additional sheets to explain adjustments:</b>			

**REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS  
ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS REQUIRED BY *GOVERNMENT  
AUDITING STANDARDS***

The Board of Directors  
Child Care Fund of the Associated Students  
of San Diego State University

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We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Child Care Fund of the Associated Students of San Diego State University (the “Fund”), which comprise the statement of financial position as of June 30, 2016, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 3, 2016.

**Internal control over financial reporting**

In planning and performing our audit of the financial statements, we considered the Fund’s internal control over financial reporting (“internal control”) to design audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we do not express an opinion on the effectiveness of the Fund’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Fund’s financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in the Fund’s internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



#### Compliance and other matters

As part of obtaining reasonable assurance about whether the Fund's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Intended purpose

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Fund's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fund's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

*Grant Thornton LLP*

San Diego, California  
November 3, 2016

Child Care Fund of the Associated Students of  
San Diego State University

SCHEDULE OF CHILD CARE FINDINGS AND QUESTIONED COSTS

Year ended June 30, 2016

**A. Significant Deficiencies in Internal Control over Financial Reporting**

No matters were reported.

**B. Compliance Findings**

No compliance findings were identified for the year ended June 30, 2016.

Child Care Fund of the Associated Students of  
San Diego State University

SCHEDULE OF PRIOR AUDIT FINDINGS

Year ended June 30, 2016

**A. Significant Deficiencies in Internal Control over Financial Reporting**

No matters were reported.

**B. Compliance Findings**

No compliance findings were identified for the year ended June 30, 2015.